

GEORGE MUNICIPALITY



CIDB DOCUMENT FOR TENDER NO: HS009/2020

TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT KEKKEL AND KRAAI CRECHE

ENQUIRIES: MS WENDY MENTOR YORK STREET GEORGE (044) 802 2026		ISSUED BY: THE CITY COUNCIL MUNICIPALITY OF GEORGE P O BOX 19 GEORGE, 6530	
SUMMARY FOR TENDER OPENING PURPOSES			
NAME OF BIDDER:			
CENTRAL SUPPLIER DATABASE NO.: MAAA			
TOTAL (INCLUDING VAT)		R	
PREFERENCES CLAIMED FOR:			
B-BBEE Status Level of Contributor:			
Preference Points Claimed:			
B-BBEE certificates submitted with the tender document <u>MUST</u> be VALID ORIGINAL B-BBEE CERTIFICATES or VALID CERTIFIED COPIES OF THE B-BBEE CERTIFICATES			
TENDER CLOSING AT 12H00 ON FRIDAY, 04 DECEMBER 2020			

For official use.
Signatures of SCM Officials at Tender Opening
1.
2.

BIDDER CONTACT DETAILS

This information shall be used for any correspondence or contact with the bidder.

Please indicate whether you want to receive any correspondence via e-mail or send to your postal address by registered mail.

Name of Bidding Company:	Mark choice of correspondence with X		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; padding: 5px; vertical-align: top;">Postal Address:</td> <td style="padding: 5px;"> Postal Code: </td> </tr> </table>	Postal Address: Postal Code:	
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E-mail Address:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">.....</td> </tr> </table>	
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Cellular Number:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">.....</td> </tr> </table>	
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GEORGE MUNICIPALITY

TENDER No. HS009/2020

TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT KEKKEL AND KRAAI CRECHE

GENERAL TENDER INFORMATION

TENDER ADVERTISED	: 13 November 2020
ESTIMATED CIDB CONTRACTOR GRADING DESIGNATION	: 1GB
COMPULSORY SITE VISIT	: Monday, 23 November 2020 at 10h00
VENUE FOR SITE VISIT	: Kekkel and Kraai Creche, Erf 13489, Versveld Street, Borchards
CLOSING DATE	: 04 December 2020
CLOSING TIME	: 12H00
LOCATION OF TENDER BOX	: Tender Box at the George Municipality, on the First Floor, Directorate: Financial Services, Supply Chain Management Unit, Civic Centre, York Street, George.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

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GEORGE MUNICIPALITY

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**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

The Tender (Part T)

PART T1 Tender Procedures

- T1.1 Tender Notice and Invitation to Tender
- T1.2 Tender Data

PART T2 Returnable Documents (All documents / schedules are returnable)

- T2.1 List of Returnable Schedules Required for Tender Evaluation and Returnable Schedules
- T2.2 Other documents that will be incorporated into the contract
- T2.3 Returnable Schedules that will be incorporated in the contract

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE

Tender Notice and Invitation to Tender (T1.1)

Tenders word hiermee ingewag vir die **AANSTEL VAN 'N KONTRAKTEUR VIR DIE UITBREIDING VAN DIE BESTAANDE GEBOU BY KEKKEL EN KRAAI KLEUTERSKOOL.**

Voltooide tenders in 'n verseëelde koevert, duidelik gemerk:

Tender Nr.: HS009/2020, moet voor **Vrydag, 04 Desember 2020** om 12:00 in die tender bus by die George Munisipaliteit, Eerste Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaaleenheid, Burgersentrum, Yorkstraat, George geplaas word. Geen tenders sal toegelaat word om na 12:00 in die tender bus geplaas te word nie. Tenders sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders per faks of e-pos sal aanvaar word nie.

Tenderaars moet by die CIDB geregistreer wees en dit word geraam dat tenderaars 'n CIDB kontrakteursgraderingsvlak van **1GB** of hoer moet hê.

'n **Verpligte terrein vergadering** sal by Kekkel en Kraai Kleuterskool, Erf 13489, Versveldstraat, Borchards, George op Maandag, 23 November 2020 om 10:00 gehou word.

Indien die verpligte terrein vergadering nie bygewoon word nie, sal u tender gediskwalifiseer word.

Tender dokumente is verkrygbaar teen 'n R231-00 nie-terugbetaalbare deposito by die Voorsieningskanaalbestuursenheid op die 1ste Vloer, Burgersentrum, Yorkstraat, George.

Tender dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: www.george.gov.za.

Tenders sal as volg ge-evalueer en toegeken word:

Fase 1:

Alle tenderaars moet voldoen aan die Plaaslike Produksie en Inhoud en moet die MBD6.2 vorm, sowel as Aanhangsels C, D en E in die tender dokument vir die volgende produkte voltooi:

- **Staal Konstruksie Materiale – 100%**

Die vasgestelde minimum persentasies vir plaaslike produksie en

Tenders are hereby invited for the **APPOINTMENT OF A CONTRACTOR FOR THE EXTENSION TO THE EXISTING BUILDING AT KEKKEL AND KRAAI CRECHE.**

Completed tenders in a sealed envelope, clearly marked:

Tender No.: HS009/2020 must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management Unit, Civic Centre, York Street, George by no later than 12:00 on **Friday, 04 December 2020**. Tenders are not allowed to be placed in the tender box after 12:00. Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No tenders per fax or e-mail will be accepted.

Bidders must be registered with the CIDB and it is estimated that bidders should have a CIDB contractor grading designation of **1GB** or higher.

A **compulsory site meeting** will be held on Monday, 23 November 2020 at 10:00 at Kekkel and Kraai Creche, Erf 13489, Versveld Street, Borchards, George.

Non-attendance of the compulsory site meeting will disqualify your tender.

Tender documents are available at a non-refundable deposit of R231-00 each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Tender documents are available on the George Municipality's website: www.george.gov.za, free of charge.

Tenders will be evaluated as follows:

Phase 1:

All tenderers must comply with Local Production and Content and complete the MBD6.2 form, as well as Annexures C, D and E in the tender document for the following products:

- **Steel Construction Materials – 100%**

The stipulated minimum threshold percentages for local production

<p>inhoud vir die sektor: Staal Konstruksie Materiale is 100%, tenders wat nie aan hierdie vereiste voldoen nie, sal nie oorweeg word vir evaluasie nie.</p> <p><u>Fase 2:</u></p> <p>Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrygingsbeleid (Wet 5 van 2000) Regulasies 2017, asook George Munisipaliteit se Voorsieningskanaalbestuursbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status toegeken sal word.</p> <p>Vir verdere inligting, kontak Me. Wendy Mentor by (044) 802 2026.</p> <p>Die Munisipaliteit behou hom die reg voor om enige versoek vir 'n tender terug te trek en/of te her-adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.</p> <p>'n "TCS PIN" vir tenderaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.</p> <p>Dit sal van die suksesvolle tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.</p> <p>T BOTHA MUNISIPALE BESTUURDER GEORGE MUNISIPALITEIT GEORGE 6530</p>	<p>and content for the Steel Construction Materials sector is 100%, bids that does not comply with this requirement will not be considered for evaluation.</p> <p><u>Stage 2:</u></p> <p>Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2017 and the George Municipality's Supply Chain Management Policy, where 80 points will be scored for price and 20 points for B-BBEE status.</p> <p>For more information, contact Ms. Wendy Mentor at (044) 802 2026.</p> <p>The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.</p> <p>A TCS PIN for bidders' tax compliance information must be submitted with the tender document.</p> <p>It will be required from the successful bidder to register on the Central Supplier Database (CSD).</p> <p>T BOTHA MUNICIPAL MANAGER GEORGE MUNICIPALITY GEORGE 6530</p>
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GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE

Tender Data (T1.2)

Clause number	<p>The conditions of tender are the Standard Conditions of Tender as contained in Annex F of Board Notice 136 of 2015 in Government Gazette No. 38960 of 10 July 2015, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement (see www.cidb.org.za). The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.</p> <p>The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender:</p>
F.1	General
F1.1.1	The Employer is the George Municipality, represented by the Director: Human Settlements.
F1.1.2	<p>The parties agree that this tender and its acceptance shall also be subject to the terms and conditions contained in the Employer’s Supply Chain Management Policy (‘SCM Policy’).</p> <p>Abuse of the supply chain management system is not permitted and may result in actions as set out in the SCM Policy.</p>
F.1.2	Tender Documents
	<p>The following documents form part of this tender:</p> <p>The Tender</p> <p>Part T1: Tender Procedures</p> <p>T1.1 Tender notice and invitation to tender</p> <p>T1.2 Tender data</p> <p>Part T2 Returnable Documents</p> <p>T2.1 List of returnable documents</p> <p>T2.1 Returnable schedules</p> <p>T2.2 Other documents required for tender evaluation purposes</p> <p>T2.3. Returnable schedules that will be incorporated in the contract</p> <p>The Contract</p> <p>Part C1: Agreement and contract data</p> <p>C1.1 Form of offer and acceptance</p> <p>C1.2 Contract data</p> <p>C1.3 Objections and Complainants form</p> <p>C1.4 Form of Performance Guarantee</p> <p>Part C2: Pricing data</p> <p>C2.1 Pricing instructions</p> <p>C2.2 Pricing Schedule</p> <p>Part C3: Scope of Works</p> <p>C3.1 Scope of works / Specifications</p>

	Part C4 Health and Safety Plan Part C5 Drawing / Plan
F.1.4	Communication and employer’s agent:
	The employer’s agent is: Name: Ms. Wendy Mentor (Project Manager) Tel: (044) 802 2026
F.1.6.2	Competitive Negotiation Procedure
	A competitive negotiation procedure will not be followed.
F.1.6.3	Proposal procedure using the two-stage system
	A two-stage system will not be followed.
F.1.6.4	Objections, complaints, queries and disputes / appeals in terms of Section 62 of the Systems Act / Access to court
F.1.6.4.1	Disputes, objections, complaints and queries
	In terms of Regulations 49 and 50 of the Local Government: Municipal Finance Management Act, 56 of 2003 – Municipal Supply Chain Management Regulations (Board Notice 868 of 2005): a) Persons aggrieved by decisions or actions taken by the George Municipality in the implementation of its supply chain management system, may lodge within 14 days of the decision or action, a written objection or complaint or query or dispute against the decision or action.
F.1.6.4.2	Appeals
	a) In terms of Section 62 of the Local Government: Municipal Systems Act, 32 of 2000 a person whose rights are affected by a decision taken by the George Municipality, may appeal against that decision by giving written notice of the appeal and reasons to the George Municipality within 21 days of the date of the notification of the decision. b) An appeal must contain the following: i) Must be in writing ii) It must set out the reasons for the appeal iii) It must state in which way the Appellant’s rights were affected by the decision iv) It must state the remedy sought; and v) It must be accompanied with a copy of the notification advising the person of the decision
F.1.6.4.3	Right to approach the courts and rights in terms of Promotion of Administrative Justice Act, 3 of 2000 and Promotion of Access to Information Act, 2 of 2000.
	The sub-clauses above do not influence any affected person’s rights to approach the High Court at any time or its rights in terms of the Promotion of Administrative Justice Act and Promotion of Access to Information Act.
F.1.6.4.4	All requests referring to sub clauses F.1.6.4.1 and F.1.6.4.2 must be submitted in writing to: The Municipal Manager: George Municipality, 3 rd Floor, Civic Centre, York Street, George Via hand delivery at: 3 rd Floor, Civic Centre, 71 York Street, George, 6529.
F.1.6.4.5	All requests referring to clause F.1.6.4.3 regarding access to information or reasons must be submitted in writing to: The Municipal Manager: Legal Department, 1 st Floor, George Municipality, Civic Centre, York Street, George Via hand delivery at: 1 st Floor, Civic Centre, 71 York Street, George, 6529.
F.2	Tenderer’s obligations
F.2.1	Eligibility

F.2.1.1	<p>Only tenderers who satisfy the following criteria are eligible to submit tenders:</p> <ul style="list-style-type: none"> (a) Quality control practices and procedures which ensure compliance with stated employer's requirements. (b) Availability of resources. (c) Capacity to mobilize own and sub-contracting resources. (d) Availability of skills to manage and perform the contract (assigned personnel). (e) Quality achievements on previous contracts of a similar nature. (f) Previous work of a similar nature.
F.2.1.4.1	<p>Construction Industry Development Board (CIDB) Registration</p> <p>Only those tenders submitted by tenderers who are registered, or are capable of being registered, with an active status with the CIDB prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations, for a GB class of construction work, are eligible to have their tenders evaluated.</p> <p>Joint Ventures are eligible to submit tenders provided that:</p> <ul style="list-style-type: none"> (a) Every member of the Joint Venture is registered with an active status with the CIDB; (b) The lead partner must be registered in the relevant class of construction work; and (c) The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a GB class of construction work of value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations.
F.2.1.4.4	<p>Local Content</p> <p>a) The supplier shall study the terms and conditions as stated in the Local Content Declaration returnable schedule.</p>
F.2.1.4.4.2	<p>Only tenders with locally produced or locally manufactured raw material or input will be considered. If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorization from the Department of Trade and Industry (DTI) (Chief Director: Industrial Procurement, tel. 012 394 3927 and fax 012 394 4927) should there be a need to import such raw material or input.</p>
F.2.1.4.4.3	<p>A copy of the authorization letter must be submitted together with the bid document at the closing date and time of the bid.</p>
F.2.1.4.4.4	<p>The Employer is obliged and must ensure that contracts for the designated sector are awarded at prices that are market related taking into account, among others, benchmark prices designated by the DTI for the sector, value for money and economics of scale. Where appropriate, prices may be negotiated with preferred bidders in accordance with provisions for Negotiation with Preferred Bidders as set out in the George Municipality's SCM Policy.</p>
F.2.1.4.4.5	<p>A bid will be declared non-responsive / disqualified if the Local Content Declaration returnable schedule as well as the authorization letter referred to above (if applicable) are not submitted as part of the bid documentation at the closing date and time of the bid.</p>
F.2.1.4.4.6	<p>For further information relating to the local production and content legislation, bidders may refer to website http://www.thedti.gov.za/industrial_development/ip.jsp, or may contact the Chief Director: Industrial Procurement at the DTI at telephone number (012) 394 3927 and fax (012) 394 4927, the Director: Fleet Procurement, Ms Cathrine Matidza, at telephone number (012) 394 3927 and e-mail CMatidza@thedti.gov.za, or the DTI Contact Centre no 0861 843384.</p>

F.2.7	<p>The arrangements for the compulsory site meeting are as stated on the General Tender Information page.</p> <p>Tenderers should be represented at the site visit/clarification meeting by a person who is suitably qualified and experienced to comprehend the implications of the work involved.</p> <table border="1" data-bbox="318 342 1425 457"> <tr> <td data-bbox="318 342 719 457"> Date: Monday, 23 November 2020 Starting time: 10H00 </td> <td data-bbox="719 342 1425 457"> Location: Kekkel and Kraai Creche, Erf 13489, Versveld Street, Borchards, George. </td> </tr> </table>	Date: Monday, 23 November 2020 Starting time: 10H00	Location: Kekkel and Kraai Creche, Erf 13489, Versveld Street, Borchards, George.
Date: Monday, 23 November 2020 Starting time: 10H00	Location: Kekkel and Kraai Creche, Erf 13489, Versveld Street, Borchards, George.		
F.2.8	Seek Clarification		
	<p>The tenderer warrants that it has:</p> <ul style="list-style-type: none"> a) inspected the Specifications and read and fully understood the Conditions of Contract. b) read and fully understood the whole text of the Specifications and Price Schedule and thoroughly acquainted itself with the nature of the goods proposed and generally of all matters which may influence the Contract. c) visited the site(s) where delivery of the proposed works will take place, carefully examined existing conditions, the means of access to the site(s), the conditions under which the delivery is to be made, and acquainted itself with any limitations or restrictions that may be imposed by the Municipal or other Authorities in regard to access and transport of materials, plant and equipment to and from the site(s) and made the necessary provisions for any additional costs involved thereby. d) requested the Employer to clarify the requirements contained in the Specifications and Price Schedule, the exact meaning or interpretation of which is not clearly intelligible to the tenderer. e) received any notices to the tender documents which have been issued in accordance with the Employer’s SCM Policy. <p>The Employer will therefore not be liable for the payment of any extra costs resulting from any claim submitted by the tenderer arising from any alleged ambiguity or uncertainty contained in the tender document.</p>		
F.2.12	No alternative Tender offer will be considered.		
F.2.13.1	Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works, services or supply identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.		
F.2.13.2	Return all returnable documents to the employer after completing them in their entirety in non-erasable black ink.		
F.2.13.3	Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.		
F.2.13.4	Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint venture shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.		

F.2.13.5	<p>Seal the original and each copy of the tender offer as separate packages marking the packages as “ORIGINAL” and “COPY”. Each package shall state on the outside the employer’s address and identification details stated in the tender data, as well as the tenderer’s name and contact address.</p> <p>The Employer’s address for delivery of tender offers and identification details are: George Municipality, First Floor, Directorate: Financial Services, Supply Chain Management Unit, Civic Centre, York Street, George (location of tender box). The identification details are: Tender number HS009 of 2020.</p>
F.2.13.6	A two-envelope procurement will not be followed.
F.2.13.8	Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and market as stated.
F.2.13.9	Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.
F.2.13.10	By signing the offer part of C1.1 Form of Offer and Acceptance the tenderer declares that all information provided in the tender submission is true and correct.
F.2.15	Closing time
F.2.15.1	<p>Ensure that the employer received the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.</p> <p>The closing time for submission of tender offers is at 12H00 on Friday, 04 December 2020.</p>
F.2.16	Tender offer validity
F.2.16.1	The Tender offer validity period is 12 weeks (84 days) .
F.2.17	Clarification of tender offer after submission
	Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.
F.2.18	Provide other material
F.2.18.1	Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer’s commercial position (including notarized joint venture agreements), referencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment. Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer’s request, the employer may regard the tender offer as non-responsive.
F.2.18.4	Compliance with Occupational Health and Safety Act, 85 of 1993

	<p>Tenderers are to note the requirements of the Occupational Health and Safety Act, 85 of 1993 and the Construction Regulations, 2014 issued in terms of Section 43 of the Act. The Tenderer shall be deemed to have read and fully understood the requirements of the above Act and Regulations and to have allowed for all costs in compliance therewith.</p> <p>In this regard, the Tenderer shall submit with his tender a draft Health and Safety Plan in respect of the Works in sufficient detail to demonstrate the necessary competencies and resources to perform the construction work all in accordance with the Act, Regulations and Health and Safety Specification in the Scope of Work.</p>
F.2.19	Inspections, tests and analysis
	Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.
F.2.23	Certificates
	Include in the tender submission or provide the employer with any certificates as stated in the tender data.
F.3.2	Issue Addenda
	Notwithstanding any requests for confirmation of receipt of Addenda issued, the tenderer shall be deemed to have received such addenda if the employer can show proof of transmission thereof (or a notice in respect thereof) via electronic mail, facsimile or registered post.
F.3.4	Opening of tender submissions
F.3.4.1	The time and location for opening of the tender offers is: 12h00 on 04 December 2020 . The Tender Box at the George Municipality is on the First Floor, Directorate: Financial Services, Supply Chain Management Unit, Civic Centre, York Street, George.
F.3.10	Clarification of a tender offer
	The Employer may, after the closing date, request additional information or clarification from tenderer, in writing on any matter affecting the evaluation of the tender offer or that could give rise to ambiguity in a contract arising from the tender offer.
F.3.11	Evaluation of tender offers
F.3.11.2	<p>Method 1: Price and Preference</p> <p>In the case of a price and preference</p> <ol style="list-style-type: none"> 1) Score tender evaluation points for price. 2) Score points for BBBEE contribution. 3) Add the points scored for price and BBBEE.

F.3.11.3

Method 2: Functionality, Price and Preference

In the case of functionality, price and preference

- 1) Score the functionality, rejecting all tender offers that fail to achieve the minimum number of points for functionality as stated in the Tender Data.
- 2) No tender must be regarded as an acceptable tender if it fails to achieve the minimum qualifying score for functionality as indicated in the tender invitation.
- 3) Tenders that have achieved the minimum qualification score for functionality must be evaluated further in terms of the preference points system prescribed in paragraphs 4 and 5 below.

The 80/20 preference point system for acquisition of services, works or goods up to Rand value of R50 million.

- 4) (a)(i) The following formula must be used to calculate the points for price in respect of tenders (including price quotation) with a rand value equal to, or above R30,000 and up to Rand value of R50,000,000 (all applicable taxes included):

$$P_s = 80 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

Where

Ps = Points scored for comparative price of tender or offer under consideration;

Pt = Comparative price of tender or offer under consideration; and

Pmin = Comparative price of lowest acceptable tender or offer.

- (4)(b) Subject to subparagraph (4)(c), points must be awarded to a tender for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	80/20 Number of Points	90/10 Number of Points
1	20	10
2	18	9
3	14	6
4	12	5
5	8	4
6	6	3
7	4	2
8	2	1
Non-compliant contributor	0	0

- (4)(c) A maximum of 20 points may be allocated in accordance with subparagraph (4)(b).

(4)(d) The points scored by tender in respect of B-BBEE contribution contemplated in subparagraph (4)(b) must be added to the points scored for price as calculated in accordance with subparagraph (4)(a).

- (4)(e) Subject to paragraph 4.3.8 the contract must be awarded to the tender who scores the highest total number of points.

The 90/10 preference points system for acquisition of services, works or goods with a Rand value above R50 million.

- (5)(a) The following formula must be used to calculate the points for price in respect of tenders with a Rand value above R50,000,000 (all applicable taxes included):

$$P_s = 90 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

Where

Ps = Points scored for comparative price of tender or offer under consideration;

Pt = Comparative price of tender or offer under consideration; and

Pmin = Comparative price of lowest acceptable tender or offer.

- (5)(b) Subject to subparagraph (5)(c), points must be awarded to a tender for attaining the B-BBEE

	<p>status level of contribution in accordance with the table below:</p> <table border="1"> <thead> <tr> <th>B-BBEE Status Level of Contributor</th> <th>80/20 Number of Points</th> <th>90/10 Number of Points</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>20</td> <td>10</td> </tr> <tr> <td>2</td> <td>18</td> <td>9</td> </tr> <tr> <td>3</td> <td>14</td> <td>6</td> </tr> <tr> <td>4</td> <td>12</td> <td>5</td> </tr> <tr> <td>5</td> <td>8</td> <td>4</td> </tr> <tr> <td>6</td> <td>6</td> <td>3</td> </tr> <tr> <td>7</td> <td>4</td> <td>2</td> </tr> <tr> <td>8</td> <td>2</td> <td>1</td> </tr> <tr> <td>Non-compliant contributor</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>(5)(c) A maximum of 10 points may be allocated in accordance with subparagraph (5)(b). (5)(d) The points scored by tender in respect of B-BBEE contribution contemplated in subparagraph (5)(b) must be added to the points scored for price as calculated in accordance with subparagraph (5)(a). (5)(e) Subject to paragraph 4.3.8 the contract must be awarded to the tender who scores the highest total number of points.</p>	B-BBEE Status Level of Contributor	80/20 Number of Points	90/10 Number of Points	1	20	10	2	18	9	3	14	6	4	12	5	5	8	4	6	6	3	7	4	2	8	2	1	Non-compliant contributor	0	0
B-BBEE Status Level of Contributor	80/20 Number of Points	90/10 Number of Points																													
1	20	10																													
2	18	9																													
3	14	6																													
4	12	5																													
5	8	4																													
6	6	3																													
7	4	2																													
8	2	1																													
Non-compliant contributor	0	0																													
F.3.11.6	Decimal places																														
	Score price, preference and functionality, as relevant, to two decimal places.																														
F.3.13	<p>Tender offers will only be accepted if:</p> <ul style="list-style-type: none"> (a) the Tenderer has in his or her possession an original valid Tax Clearance Certificate issued or the PIN provided by the South African Revenue Services or has made arrangements to meet outstanding tax obligations; (b) the Tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; (c) the Tenderer submits a letter of intent from an approved insurer undertaking to provide the Performance Bond to the format included in Part T2.2 of the procurement document. (d) the Tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation. (e) the Tenderer has not abused the Employer’s Supply Chain Management System. (f) the tender offer is signed by a person authorized to sign on behalf of the Tenderer. (g) the Tenderer has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the Tenderer’s ability to perform the Contract in the best interests of the Employer or potentially compromise the tender process. (h) the Tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer; (i) the Employer is reasonably satisfied that the Tenderer has in terms of the Construction Regulations, 2014, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to carry out the work safely. (j) the Tenderer has not failed to perform on any previous contracts and has not been given a written notice to the effect. (k) the Tenderer has submitted certified copies of the directors, owners and shareholders’ identity documents with the tender offer. (l) the Tenderer must be registered on the Central Supplier Database. (m) Tenderer who submitted a tender as a Joint Venture has included an acceptable Joint Venture Agreement with his/her tender or has provided a letter of intent to form a Joint Venture signed by all parties. 																														

	<p>(n) the Tenderer is not in arrears for more than 30 days with municipal rates and taxes and services charges.</p> <p>(o) the Tenderer complies with the specifications and conditions applicable to the product and submitted all the required documentation as stipulated in part C3: Scope of Works.</p>
F.3.16	Notice to tenderers
F.3.16.1	Before accepting the tender of the successful tenderer, the Employer shall notify the successful tenderer in writing of the decision of the Employer’s Bid Adjudication Committee to award the tender to the successful tenderer. No rights shall accrue to the successful tenderer in terms of this notice.
F.3.16.2	The Employer shall, at the same time as notifying the successful tenderer of the Bid Adjudication Committee’s decision to award the tender to the successful tenderer, also give written notice to the other tenderers informing them that they have been unsuccessful.
F.3.17	Provide copies of the contract
	The employer will provide the successful tenderer with one (1) paper copy of the signed contract as soon as possible after completion and signing of the form of offer and acceptance.
F.3.20	<p>The additional conditions of Tender are:</p> <ol style="list-style-type: none"> 1. George Municipality may also request that the Tenderer provide written evidence that his/her financial, labour and resources are adequate for carrying out the project. 2. The George Municipality reserves the right to appoint a firm of chartered accountants and auditors and/or execute any other financial investigations on the financial resources of any Tenderer. The Tenderer shall provide all reasonable assistance in such investigations. 3. Tender documents must be completed in black ink, and prices must include VAT, only where applicable and requested in the schedule of activities. 4. Corrections may not be made by means of a correction fluid such as Tipp-Ex or a similar product. In the event of a mistake having been made it shall be crossed out in ink and be accompanied by a full signature at each and every alteration. The Municipality reserves the right to reject the Tender if corrections are not made in accordance with the above.

B-BBEE certificates submitted with the tender documents MUST be a VALID ORIGINAL B-BBEE CERTIFICATE or VALID CERTIFIED COPY OF THE B-BBEE CERTIFICATE.

In the case of a Trust, Consortium or Joint Venture, they will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

TAX COMPLIANCE INFORMATION

PART A

Tax Compliance Status	TCS Pin:	or	CSD No:
B-BBEE Status Level Verification Certificate [Tick Applicable Box]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE Status Level Sworn Affidavit	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE / SWORN AFFIDAVIT (FORM EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</p>			
Are You The Accredited Representative In South Africa For The Goods / Services / Works Offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No [If Yes, Enclose Proof]	Are You A Foreign Based Supplier For The Goods / Services / Works Offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No [If Yes, Answer Part 2.]
Signature of Bidder	Date

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. TAX COMPLIANCE REQUIREMENTS		
1.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
1.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER’S PROFILE AND TAX STATUS.	
1.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA .	
1.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B2.	
1.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
1.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
1.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL CUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
2. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS [Tick Applicable Box]		
2.1	Is the entity a resident of the Republic of South Africa (RSA)?	YES NO
2.2	Does the entity have a branch in the RSA?	YES NO
2.3	Does the entity have a permanent establishment in the RSA?	YES NO
2.4	Does the entity have any source of income in the RSA?	YES NO
2.5	Is the entity liable in the RSA for any form of taxation?	YES NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 ABOVE.		

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

Signature of Bidder:

Capacity Under Which This Bid Is Signed:

Date:

MBD4

DECLARATION OF INTEREST

1.	No bid will be accepted from persons in the service of the state*.	
2.	Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.	
3.	In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.	
3.1	Full Name of bidder or his / her representative:	
3.2	Identity number:	
3.3	Position occupied in the Company (director, trustee, shareholder ²):	
3.4	Company Registration Number:	
3.5	Tax Reference Number:	
3.6	VAT Registration Number:	
3.7	The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers (where applicable) must be indicated in paragraph 4 below.	
3.8	Are you presently in the service of the state?*	YES / NO
3.8.1	If yes, furnish the following particulars: Name of person / director / trustee / shareholder member: Name of state institution at which you or the person connected to the bidder is employed: Position occupied in the state institution: Any other particulars:	

<p>3.9</p> <p>3.9.1</p>	<p>Have you been in the service of the state for the past twelve months?</p> <p>If so, furnish particulars.</p> <p>.....</p> <p>.....</p>	<p>YES / NO</p>
<p>3.10</p> <p>3.10.1</p>	<p>Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?</p> <p>If yes, furnish the following particulars:</p> <p>Name of person:</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>.....</p> <p>Position occupied in the state institution:</p> <p>.....</p> <p>Any other particulars:</p> <p>.....</p>	<p>YES / NO</p>
<p>3.11</p> <p>3.11.1</p>	<p>Are you aware of any relationship (family, friend, other) between the bidder and any person in the service of the state who may be involved with the evaluation and or adjudication of this bid?</p> <p>If yes, furnish the following particulars:</p> <p>Name of person:</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>.....</p> <p>Position occupied in the state institution:</p> <p>Any other particulars:</p> <p>.....</p>	<p>YES / NO</p>
<p>3.12</p> <p>3.12.1</p>	<p>Are any of the company’s directors, managers, principal shareholders or stakeholders in the service of the state?</p> <p>If yes, furnish the following particulars:</p>	<p>YES / NO</p>

	<p>Name of person / director / trustee / shareholder / member:</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>Position occupied in the state institution:</p> <p>Any other particulars:</p> <p>.....</p>	
<p>3.13</p> <p>3.13.1</p>	<p>Is any spouse, child or parent of the company’s directors, trustees, managers, principle shareholders or stakeholders in the service of the state?</p> <p>If yes, furnish the following particulars:</p> <p>Name of person / director / trustee / shareholder / member:</p> <p>Name of state institution at which you or the person connected to the bidder is employed:</p> <p>Position occupied in the state institution:</p> <p>Any other particulars:</p> <p>.....</p>	<p>YES / NO</p>
<p>3.14</p> <p>3.14.1</p>	<p>Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?</p> <p>If yes, furnish particulars:</p> <p>.....</p>	<p>YES / NO</p>
<p>4. Full details of directors / trustees / members / shareholders:</p>		

THE FOLLOWING INFORMATION IS COMPULSORY TO COMPLETE:			
Full Name	Identity Number	Individual Tax Number for each Director	State Employee Number (where applicable)
5.	The contract will be automatically cancelled if there is a conflict of interest which is not disclosed by the bidder.		

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

¹MSCM Regulations: “in the service of the state” means to be -

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the National Assembly or the National Council of Provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official or any Municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial entity; or
- (f) an employee of Parliament or a provincial legislature.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercise control over the company.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

- 1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points).

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....%

ii) The name of the sub-contractor.....

- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number:.....

8.8 Total number of years the company/firm has been in business:.....

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

SWORN AFFIDAVIT – BBEE EXEMPTED MICRO ENTERPRISE**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name	
Registration Number	
Enterprise Address	

- I hereby declare under oath that:
 - The enterprise is _____ % black owned;
 - The enterprise is _____ % black woman owned;
 - Based on the management accounts and other information available on the _____ financial year, the income did not exceed R10,000,000.00 (ten million rands);
 - Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% black owned	Level One (135% B-BBEE procurement recognition)	
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	

- The entity is an empowering supplier in terms of **the dti** Codes of Good Practice.
- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

 Commissioner of Oaths
 Signature & stamp

MBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

- x is the imported content in Rand
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
Steel Construction Materials	100%

3. Does any portion of the goods or services offered have any imported content?
(Tick applicable box)

YES		NO	
-----	--	----	--

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
 NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
 do hereby declare, in my capacity as
 of(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	

Local content %, as calculated in terms of SATS 1286:2011	
---	--

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

MBD8

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 8.10 abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - 8.11 been convicted for fraud or corruption during the past five years;
 - 8.12 willfully neglected, reneged on or failed to comply with any government, municipal or other public-sector contract during the past five years; or
 - 8.13 been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury’s ebsite (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		

4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury’s website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.5.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38(1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - 3.1 take all reasonable steps to prevent such abuse;
 - 3.2 reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - 3.3 cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____ (Bid Number and Description)

in response to the invitation for the bid made by:

GEORGE MUNICIPALITY

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

- 6. I have read and I understand the contents of this Certificate;
- 7. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 8. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 9. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 10. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - 10.1 has been requested to submit a bid in response to this bid invitation;
 - 10.2 could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - 10.3 Provides the same goods and services as the bidder and/or is in the same line of business as the bidder.

MBD9

- 11 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- 12 In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - 12.1 prices;
 - 12.2 geographical area where product or service will be rendered (market allocation);
 - 12.3 methods, factors or formulas used to calculate prices;
 - 12.4 the intention or decision to submit or not to submit, a bid;
 - 12.5 the submission of a bid which does not meet the specifications and conditions of the bid; or bidding with the intention not to win the bid.
- 13. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 14. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 15. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

CERTIFICATE FOR MUNICIPAL SERVICES (COMPULSORY TO COMPLETE)

Information required in terms of the Supply Chain Management Regulations, Regulation 28 (1) (c).

Tender Number: HS009/2020
Name of the Bidder: _____

DETAILS OF THE BIDDER/S: Owner / Proprietor / Director(s) / Partner(s), etc:

Physical Business address of the Bidder	Municipal Account Number(s)

If there is not enough space for all the names, please attach the additional details to the Tender document.

Name of Director / Member / Partner	Identity Number	Physical residential address of Director / Member / Partner	Municipal Account number(s)

I, _____, the undersigned,
(full name in block letters)

certify that the information furnished on this declaration form is correct and that I/we have no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days.

Signature

THUS DONE AND SIGNED for and on behalf of the Bidder / Contractor

at _____ on the _____ day of _____ 2020

PLEASE NOTE:

MUNICIPAL ACCOUNTS FOR ALL PROPERTIES OWNED BY BIDDER/S MUST BE ATTACHED TO THE TENDER DOCUMENT!

Even if the requested information is not applicable to the Bidder, the table above should be endorsed **NOT APPLICABLE** with a reason and **THIS DECLARATION MUST STILL BE COMPLETED AND SIGNED.** In the event of leasing, a lease agreement **MUST** be attached to the tender document.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE

Returnable Documents (Part T2)

(ALL Documents and Schedules MUST BE RETURNED for the TENDER to Qualify)

- T2.1 List of Returnable Schedules Required for Tender Evaluation & Returnable Schedules
- T2.2 Other documents that will be incorporated into the contract
- T2.3 Returnable Schedules that will be incorporated in the contract

NOTE:

Although the documents under Part T2 is headed “Returnable Documents” in line with the CIDB model, these are not the only documents to be returned together with the Tender. **All** the documents indicated on document T1, must be completed and signed where applicable and submitted as a **complete set of documents**.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT KEKKEL
AND KRAAI CRECHE**

**List of Returnable Schedules Required for Tender
Evaluation Purposes (T2.1)**

- Form 2.1.1 General Information
- Form 2.1.2 Authority for Signatory
- Form 2.1.3 Schedule of Work Carried Out by Tenderer
- Form 2.1.4 Proposed Key Personnel
- Form 2.1.5 Schedule of Infrastructure and Resources
- Form 2.1.6 Schedule of Approach and Methodology
- Form 2.1.7 Schedule of Proposed Sub-Contractors
- Form 2.1.8 Financial References

FORM 2.1.1 GENERAL INFORMATION

1. Name of tendering entity: _____

1. Contact details

Address : _____

Tel no : (_____) _____

Fax no : (_____) _____

E-mail address : _____

2. Legal entity: Mark with an **X**.

Sole proprietor	
Partnership	
Close corporation	
Company (Pty) Ltd	
Joint venture	

In the case of a Joint venture, provide details on joint venture members:

Joint venture member	Type of entity (as defined above)

3. Income tax reference number: _____
 (in the case of a joint venture, provide for all joint venture members)

4. Regional services area where the enterprise is registered: _____
 (In the case of a joint venture, provide for all joint venture members)

5. Regional services levy registration number: _____
 (In the case of a joint venture, provide for all joint venture members)

6. VAT registration number: _____
 (In the case of a joint venture, provide for all joint venture members)

FORM 2.1.2 AUTHORITY FOR SIGNATORY

Details of person responsible for Tender process

Name

Contact number ()

Address of office submitting the Tender

Telephone no ()

Fax no ()

E-mail address

Signatories for close corporations and companies shall confirm their authority by attaching to this form a **duly signed and dated original or certified copy** of the relevant resolution of their members or their board of directors, as the case may be.

"By resolution of the board of directors passed on (date)

Mr.

has been duly authorized to sign all documents in connection with the Tender for Contract Numberand any Contract which may arise there from on behalf of

(BLOCK CAPITALS)

SIGNED ON BEHALF OF THE COMPANY

IN HIS CAPACITY AS

DATE

FULL NAMES OF SIGNATORY

AS WITNESSES 1.

2.

FORM 2.1.4 PROPOSED KEY PERSONNEL

The Tenderer shall list below the key personnel (including first nominee and the second-choice alternate), whom he proposes to employ on the project should his tender be accepted, both at his headquarters and on the Site, to direct and for the execution of the work, together with their qualifications, experience, positions held and their nationalities.

DESIGNATION	NAME OF	NATIONALITY:	SUMMARY OF			HDI Status	Fee (Time Based)
	NOMINEE (ii) ALTERNATE		QUALIFICATIONS AND NQF STATUS	EXPERIENCE AND PRESENT OCCUPATION	PRESENT	Yes/No	
HEADQUARTERS Partner/director							
Project manager							
Other key staff (give designation)							

Name of Tendering Entity : _____

Signature : _____ **Date :** _____

Returnable Schedules Required For Tender Evaluation

Part T2.1

Form 2.1.4 continued

DESIGNATION	NAME OF	NATIONALITY:	SUMMARY OF		HDI Status Yes/No	Fee (Time Based)
	NOMINEE (ii) ALTERNATE		QUALIFICAT- IONS AND NQF STATUS	EXPERIENCE AND PRESENT OCCUPATION		
<u>CONSTRUCTION MONITORING</u>						
Other key staff (give designation)						

Name of Tendering Entity : _____

Signature : _____ **Date :** _____

FORM 2.1.5 SCHEDULE OF INFRASTRUCTURE AND RESOURCES

Provide information on the following:

Infrastructure and resources available

Physical facilities

Description	Address	Area (m ²)

Equipment

Provide information on equipment and resources that you have available for this project
(attach details if the spaces provided are not enough)

Description : Equipment owned	Number of units
Description : Computer Hardware	Number of units
Description : Software to be Used	Number of units

Size of enterprise and current workload:

What was your turnover in the previous financial year?

What is the estimated turnover for your current financial year?

List your current contracts and obligations:

Description	Value ®	Start date	Duration	Expected completed date

Do you have the capacity to supply the goods and services described in this Tender, should the contract be awarded to you? YES / NO

Staffing Profile:

Provide information on the staff that you have available to execute this contract (attach a separate list if the space provided is insufficient)

Permanently employed staff : gender and race	Number of staff
Temporary staff to be employed for the project : gender and race	Number of staff

Name of Tendering Entity : _____

Signature : _____

Date : _____

FORM 2.1.6 SCHEDULE OF APPROACH AND METHODOLOGY/ WORK PLAN

Understanding the terms of reference / brief

- 1. Do you as the contractor understand what is required in terms of the project stated above?

Yes		No	
------------	--	-----------	--

(Tick Appropriate Block)

- 2. If you answered Yes to question 1 above, please explain briefly your understanding of the project in no more than 50 words.

- 3. Considering questions 1 and 2 above, please provide in summary, details of your proposed approach and work plan to the successful completion of the above project.

- 4. Briefly state if you have any innovative approach for this particular project mentioned above, that you feel will be unique but also economically superior to the normal workable approach at presently undertaken as the norm.

Name of Tendering Entity : _____

Signature : _____

Date : _____

FORM 2.1.7 SCHEDULE OF SUB-CONTRACTORS

The Bidder shall, in accordance with the provisions of condition of Tender, list below the sub-contractors he/she proposes to employ for part(s) of the work.

If any or all of the sub-contractor/s listed hereunder are not approved subsequent to acceptance of the Tender, it shall in no way invalidate the Tender or the Contract, and the Tendered unit rates for the respective items of work shall remain final and binding even if a sub-contractor/s not listed below is approved by the Employer.

Sub- Contractor's Name	Work Activities to be undertaken by the Sub-contractor	Work Recently Executed by Sub-contractor

FORM 2.1.8 FINANCIAL REFERENCES**FINANCIAL STATEMENTS**

I/We agree, if required, to furnish an audited copy of the latest set of financial statements together with my/our Directors' and Auditors' report for consideration by the Employer.

DETAILS OF TENDERING ENTITY'S BANK

I/We hereby authorize the Employer/Engineer to approach all or any of the following banks for the purposes of obtaining a financial reference:

DESCRIPTION OF BANK DETAIL	BANK DETAILS APPLICABLE TO TENDERER 'S HEAD OFFICE
Name of bank	
Branch name	
Branch code	
Street address	
Postal address	
Name of manager	
Telephone number	()
Fax number	()
Account number	

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

**Other Documents Required For Tender Evaluation
Purposes (Part T2.2)**

- | | |
|------------|---|
| Form 2.2.1 | Certificate of Tenderer's Attendance at the Compulsory Site Meeting |
| Form 2.2.2 | Written Proof of Tenderers registration at the Construction Industry Development Board (CIDB) |

FORM 2.2.1 CERTIFICATE OF TENDERER'S ATTENDANCE AT THE COMPULSORY CLARIFICATION MEETING

This is to certify that I, ,
representative of (Tenderer)

.....
of (address)

.....
.....

Telephone number

Fax number

attended Clarification Meeting on **Monday, 23 November 2020 at 10:00** in the
company of (George Municipality / Employer's Representative)

PLEASE NOTE:

Tenderers are requested to submit the minutes received at above-mentioned compulsory information session/meeting with their Tender documents. (Non-submission of this information may lead to rejection of this Tender)

TENDERER 'S REPRESENTATIVE:

GEORGE MUNICIPALITY / EMPLOYER'S REPRESENTATIVE:

FORM 2.2.2 PROOF OF REGISTRATION AT THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB)

The Tenderer is to affix to this page:

- Written proof of Tenderers registration at the CIDB

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

**Returnable Schedules that will be Incorporated in
the Contract (Part T2.3)**

Form 2.3.1

Record of Addenda to Tender Documents

FORM 2.3.1 RECORD OF ADDENDA TO TENDER DOCUMENTS

We confirm that the following communications received from the Employer before the submission of this Tender offer, amending the Tender documents, have been taken into account in this Tender offer:

	Date	Title or Details
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Attach additional pages if more space is required.

Signed: Date:

Name: Position:

SIGNED ON BEHALF OF TENDERER:

1. Infrastructure and resources available

Evaluation of the following in terms of the size, nature and complexity of goods and/or services required:

- Physical facilities.
- Infrastructure and resources available for the contract owned by the Tenderer.
- Infrastructure and resources the Tenderer intends renting, should the contract be awarded to him.

2. Size of enterprise, and current workload

Evaluation of the Tenderer's position in terms of:

- Previous and expected current annual turnover
- Current contractual obligations
- Capacity to execute the contract

3. Staffing profile

Evaluation of the Tenderer's position in terms of:

- Staff available for this contract being Tendered for
- Qualifications and experience of key staff to be utilized on this contract.

4. Previous experience

Evaluation of the Tenderer's position in terms of his previous experience. Emphasis will be placed on the following:

- Experience in the relevant technical field
- Experience of contracts of similar size
- Some or all of the references will be contacted to obtain their input.

5. Financial ability to execute the contract

Evaluation of the Tenderer's financial ability to execute the contract. Emphasis will be placed on the following:

- Professional indemnity
- Contact the Tenderer's bank manager to assess the Tenderer's financial ability to execute the contract and the Tenderer hereby grants his consent for this purpose.

If the Tender does **not** meet the requirements contained in the George Municipality Procurement Policy, and the mentioned framework, it will be rejected by the Council, and may not subsequently be made acceptable by correction or withdrawal of the non-conforming deviation or reservation.

6. Penalties

The George Municipality will if upon investigation it is found that a preference in terms of the Act and these regulations has been obtained on a fraudulent basis, or any specified goals are not attained in the performance of the contract, on discretion of the Departmental Head, one or more of the following penalties will be imposed:

- Cancel the contract and recover all losses or damages incurred or sustained from the Tenderer.
- Impose a financial penalty of twice the theoretical financial preference associated with the claim, which was made in the Tender.

- Restrict the Tenderer, its shareholders and directors on obtaining any business from the George Municipality for a period of 5 years.

Compliance with Employment Equity Act 55 of 1998

Attach a valid certificate from the Department of Labour, or a declaration (Refer to Equity Ownership Table) by the designated EMPLOYER, that the EMPLOYER complies with the relevant chapters of the Employment Equity Act.

A failure to comply with the above is sufficient ground for rejection of any offer to conclude an agreement or for cancellation of the agreement.

Definitions in terms of the last-mentioned Act.

“designated EMPLOYER means-

- a) a EMPLOYER who employs 50 or more employees;
- b) a EMPLOYER who employs fewer than 50 employees, but has a total annual turnover that is equal to or above the applicable annual turnover of a small business in terms of Schedule 4 to this Act.”

“Schedule 4”

TURNOVER THRESHOLD APPLICABLE TO DESIGNATED EMPLOYERS

Sector or sub sector in accordance with the Standard Industrial Classification	Total annual turnover
Agriculture	R 2,00 m
Mining and Quarrying	R 7,50 m
Manufacturing	R 10,00 m
Electricity, Gas and Water	R 10,00 m
Construction	R 5,00 m
Retail and Motor Trade and Repair Services	R 15,00 m
Wholesale Trade, Commercial Agents and Allied Services	R 25,00 m
Catering, Accommodation and other Trade	R 5,00 m
Transport, Storage and Communications	R 10,00 m
Finance and Business Services	R 10,00 m
Community, Social and Personal Services	R 5,00 m

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

The Contract (Part C)

Part C1	Agreement and Contract Data
Part C2	Pricing Data
Part C3	Scope of Works / Specifications

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Agreement And Contract Data (Part C1)

Part C1.1	Form of Offer and Acceptance
Part C1.2	Contract Data
Part C1.3	Objections and Complainants Form
Part C1.4	Form of Guarantee

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Form of Offer and Acceptance (Part C1.1)

(AGREEMENT) OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of:

.....

The Tenderer, identified in the Offer signature block below, has examined the documents listed in the Tender Data and addenda thereto as listed in the Tender schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the Tenderer, deemed to be duly authorised, signing this apart of this Form of Offer and Acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Service Provider under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:

.....

.....rand (in words); R (in figures),

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Service Provider in the Conditions of Contract identified in the Contract Data.

Signature(s) _____

Name(s) _____

Capacity _____

(Name and address of organisation)

ACCEPTANCE

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Tenderer's Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the, Conditions of Contract identified in the Contract Data. Acceptance of the Tenderer's Offer shall form an agreement, between the Employer and the Tenderer upon the terms and conditions contained in this Agreement and in the Contract that is the subject of this Agreement.

The terms of the contract are contained in

- Part C1 Agreements and Contract Data
(which includes this Form of Offer and Acceptance)
- Part C2 Pricing Data
- Part C3 Scope of Work

and drawings and documents or parts thereof, which may be incorporated by reference into Parts C1 to C3 above.

The Tenderer shall within two weeks after receiving a completed copy of this Agreement, contact the Employer's representative (whose details are given in the Contract Data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the, Conditions of Contract identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this Agreement.

Notwithstanding anything contained herein, this Agreement comes into effect on the date when the Tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the Tenderer (now Contractor) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this Agreement, this Agreement shall constitute a binding contract between the parties.

Signature: _____

Name **MR C LUBBE**

Capacity **DIRECTOR: HUMAN SETTLEMENTS**

**GEORGE MUNICIPALITY
CIVIC CENTRE
YORK STREET
GEORGE**

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the Tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this Agreement.

FOR THE TENDERER:

Signature(s)

Name(s)

Capacity

(Name and address of organisation)

FOR THE EMPLOYER:

Signature: _____

Name **MR C LUBBE**

Capacity **DIRECTOR: HUMAN SETTLEMENTS**

**GEORGE MUNICIPALITY
CIVIC CENTRE
YORK STREET
GEORGE**

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Contract Data (Part C1.2)

C1.2 CONTRACT DATA

The General Conditions of Contract for Construction Works, Third Edition, 2015 published by the South African Institution of Civil Engineering, Private Bag X200, Halfway House, 1685, is applicable to this Contract and is obtainable from www.saice.org.za.

The Conditions of Contract are:

- the “General Conditions of Contract”

as they appear in the commercially-available publication “*General Conditions of Contract for Construction Works, Third Edition (2015)*”, published by the South African Institution of Civil Engineering (SAICE) as the August 2015 print edition, hereinafter referred to as GCC 2015; and

- specific data as contained in this Contract Data.

Each party to the Contract shall purchase its own copy of the GCC 2015, from a duly authorised commercial vendor or directly from the publisher:

South African Institution of Civil Engineering
Private Bag X200
Halfway House 1685
South Africa
Tel +27 (0)11 805 5947

PART 1: DATA PROVIDED BY THE EMPLOYER

The following contract specific data are applicable to this Contract:

Clause 1	The Employer is the George Municipality.	
3.4 and 3.5	The Authorised and Designated representative of the Employer is:	
	Name: Ms. Wendy Mentor (Project Manager)	
	The Employer's address for receipt of communications is:	
	Physical address: George Municipality York Street George, 6530	Postal address: George Municipality PO Box 19 George, 6530

Clause 1	The Employer is the George Municipality.	
	Telephone: (044) 802 2026	
	The Project is for the Extension to the Existing Building at Kekkel and Kraai Creche.	
3.6	The Service Provider may release public or media statements or publish material related to the Services or Project subject to the approval of the Employer.	
3.7	The Services Provision shall be completed for the portions as set out in the Scope of Works.	
5.1.1 and 5.1.2	The Service Provider is required to provide the Service with all reasonable care, diligence and skill in accordance with generally accepted professional techniques and standards. Where services include the powers to certify, decide or otherwise exercise discretion in regard to a contractor agreement between the Employer and others then the Service provider shall act in respect of that contract/agreement as an independent	
5.4.1	The Service Provider is required to provided the following insurances:	
	1. Insurance against	
	Cover is:	Equivalent to the project value
	Period of cover:	Duration of Project
	Deductibles are:	
5.5	The Service Provider is required to obtain the Employer's prior approval in writing before taking any of the following actions: 1. Appointing Sub-Contractors for the performance of any part of the Services.	
Additional Clause to be added 7.3	The Employer will not be responsible for any overtime worked by or overtime payments made to personnel, or any additional costs not specified in the tender submitted by the Tenderer.	
9.1	Copyright of documents prepared for the Project shall be vested with George Municipality.	
12.1	Settlement of disputes is to be in terms of Clause 49 and 50 of the Supply Chain Management Policy of the George Municipality. See Document C1.3.	
14	Where not specifically indicated, all tendered prices, rates, tariffs, fees, etcetera are to include 15% VAT.	

PART 2: DATA PROVIDED BY THE SERVICE PROVIDER

Clause		
5.1	The Service Provider is:	
5.3	The authorized and designated representative of the Service Provider is:	
	Name:	
	The Service Provider's address for receipt of communications is	
	Physical address:	Postal address:
	Telephone:	
	Fax:	
E-mail:		

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Objections and Complainants Form (Part C1.3)

(Section 1.11.15 of the George Municipality's Supply Chain Management Policy)

(1) Details of Objector/Complainant

Name: _____

Address: (postal and street): _____

Tel: _____ Fax: _____

Contact person: _____

Reference number of Tender : _____

Other Party's Details (If any)

Name: _____

Address: (postal and street): _____

Tel: _____ Fax: _____

Contact person: _____

Reference number of Tender: _____

Description of Issue[s] in Dispute

List of Documents Attached

Determination Sought in Respect of Objection or Complaint

Form submitted by:

Name: _____

Signature: _____

Position: _____

Date: _____

Place: _____

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Form of Performance Guarantee

(Part C1.4)

The Tenderer must affix proof of Guarantee to this page.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Pricing Data (Part C 2)

- C2.1 Pricing Instructions
- C2.2 Schedule of Activities
- C2.3 Functionality Scoring

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Pricing Instructions (Part C2.1)

C2.1 PRICING INSTRUCTIONS

1. Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT)), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data.
2. Show VAT payable by the employer separately as an addition to the tendered total of the prices.
3. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.
4. State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**Pricing Schedule (Part C2.2)**

DESCRIPTION	UNIT	QTY	PRICE (VAT EXCLUDED)
1.Site Establishment & Preparation		195m ²	R
2. Foundation & Slab		195m ²	
3. Floor Tiles		195m ²	R
4. Walls		195m ²	R
5. Windows			R
6. Doors			R
7. Burglars			R
8. Roof		195m ²	R
9. Ceiling		195m ²	R
10. Kitchen			R
11. Boy & Girl Toilets & Geyser			R
12. Electricity			R
SUBTOTAL			R
15% VAT			R
TOTAL PRICE (All Applicable Taxes Included)			R

GENERAL REQUIREMENTS

- Contractor to check all levels and measurements on documentation and on site before submitting tender document and to report any discrepancies.
- Progress payments will be made at regular intervals according to progress. The finalising of what stage these progress payments will be determined before the signing of the contract. 10% retention will be deducted from each progress payment which will be held for a period of three months after date of final handover. There will be no allowance made for advance payments.
- The above contract will include penalties of 0.1% of the total contract value for every day over the completion date, which will be finalised before the signing of the contract. There will be allowance for certain delays such as inclement weather and public holidays.
- No variation orders for any extras will be considered without the prior approval in writing from the George Municipality.

NOTES**Site Works**

All building operations are to be confined within the property boundaries.

Contractor to ensure that the building site is properly secured with controlled access to and from the building site.

Contractor to check all documentation, working drawings, measurements and levels before any construction is commenced with, and to report any discrepancies.

Contractor to allow for the securing of the building site. Contractor is to supply and erect an adequate 1.8m high perimeter fence around the building site for both safety and security reasons – so as to prevent the access of any unauthorized persons on the site. Contractor will be responsible for the upkeep and maintenance of the above security fence during the project period.

Contractor will be held responsible for the provision of required safety and access signage to all accesses to building site.

Contractor to provide site office along with adequate lockable storage and toilet facilities for all staff. Contractor to liaise with municipality as to where to place site office, site toilets and building material and rubble so as not to interfere with the movement of traffic.

All building materials are to be stored on the building site and within the fenced area.

Contractor will be held liable for any damages to municipal property, directly or indirectly, as a result of the construction process, delivery of materials or as a result of damages caused by any labour or sub-contractors employed by the contractor.

Foundations

Contractor will be responsible for four DCP tests to be done on the prepared ground works before concrete foundations and floor slabs are cast.

No concrete is to be cast before all required DCP test have been carried out and compaction of fill and steel reinforcing has been inspected and approved by structural engineer.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Schedule of Activities (C2.2)

C 2.2.1 FEE PROPOSAL GUIDELINES

Please take note of the following extracted guidelines and use this guideline to gauge your tender price for professional services offered. Guidelines are based on the latest Housing Subsidy Quantum of the Department of Local Government and Housing.

C 2.2.2 OFFERED FEES FOR VARIOUS PROJECTS

The following is a schedule that takes note of the prices that the Tenderer is offering to render professional services required on the various projects.

Please take note of the guidelines in order to provide Tenderer with a basis for prices offered.

Discount is restricted to a maximum of 10% of these fees.

Any discount in excess of 10% will invalidate the tender.

GEORGE MUNICIPALITY**DIRECTORATE: HUMAN SETTLEMENTS****TENDER NUMBER: HS009/2020****TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE****Scope of Works (C3)****Erf Number** : 13489**Area** : Kekkel & Kraai (Borchards)**Description** : Proposed Addition to Existing Structure: Maintenance & Upgrading

Any deviation from the specifications or minimum standards must be approved by the Director: Human Settlements, George Municipality, prior to any work being done.

SITE PREPERATION

The contractor to supply all material needed, which must be SABS approved. Furthermore, the contractor to follow the National Building Regulations and ensure that all new work to match existing.

HEALTH AND SAFETY

The appointed contractor must submit a health and safety plan from a registered Health and Safety Practitioner. The cost for the health and safety plan must be included in the quoted amount and will not be paid as a separate cost.

COVID-19: HEALTH AND SAFETY MEASURES

It is compulsory that the appointment contractor submit Health and Safety specifications with regards to COVID 19 Health and Safety Measures together with the Health and Safety Plan form a registered Health and Safety Practitioner.

SCOPE OF WORK

The contractor to extend an estimated 195m² to the Kekkel & Kraai Creche with klinker bricks followed with internal & external Plaster with a paint finish. Note colours to be decided on site.

GENERAL NOTES AND SPECIFICATIONS FOR PARKDENE CRECHE	
FLOOR	Contractor must extend an estimated 195m ² that will have an 85mm thick 25MPa strip foundation finished off with a 25mm screed. DPM Membrane of 250 Micron to be laid on well compacted G 7 Back fill material.
INTERNAL FLOOR	The new 195m ² floor surface to be cleaned and prepared to receive 15-20mm tile adhesive. Supply and install floor tiles 350 x 350mm ceramic non-slip floor tiles including new 70 mm wide tile skirting edge and tiles to be placed as per the manufacturer's specification to the

	<p>new rooms in the extended area.</p> <p>Note: Completion & Final Retention</p> <p>Contractor must replace damaged or hollow sounding tiles, before payment for each area at Works Completion and Final (Retention) completion phases. Thus, the onus is on the appointed contractor to ensure that work is performed correctly.</p>
WINDOWS	<p>Window Frames to be Top-Hung Aluminium Windows, supply and install air vents as per National Building Regulations.</p> <p>Window Sizes - As per plan</p>
DOORS	<p>Contractor must supply and install a three (3) new external solid hardwood doors and aluminium door frames with the required ironmongery SABS approved (locks, hinges, handles & bolts). The new office to receive one (1) external hardwood door and doorframe with the required ironmongery SABS approved (locks, hinges, handles & bolts)</p> <p>External aluminium door frames to be sanded and painted with a paint for aluminium 3 coats and the new external doors must be sanded, cleaned and varnish with a water-based varnish minimum of 3 coats. The new office to receive one (1) external hardwood door and doorframe with the required ironmongery SABS approved (locks, hinges, handles & bolts). Doors to receive varnish for wood three (3) coats before installation.</p> <p>Note: The new exterior doors must receive purpose made security gates and new windows must receive purposes made security cages / screens</p>
DOORS INTERNAL	<p>The contractor to supply and install four (4) internal hollow core doors with the required ironmongery SABS approved (locks, hinges, handles & bolts). to be placed in</p> <p>Internal aluminium door frames to be sanded and painted with a paint for aluminium 3 coats followed with the new internal doors must be sanded, cleaned and varnish with a water-based varnish minimum of 3 coats. Doors to receive varnish for wood three (3) before installation.</p>
CEILING	<p>Supply and install according to manufactures specifications new nutec (2400 – 3000 x 900 x 4 mm) plain ceiling boards, fix with all necessary fixing accessories, an H-profile steel jointing strip including 28x28 brandering, fasteners galvanized serrated ceiling nails (2,5 x 32 mm), cornice plain (nu-doric) (127 x 3000mm) and seal with nu-cornice adhesive. On ceiling 130mm thick glass wool insulation must be installed and laid according to manufactures specifications. A minimum of 3 ceiling paint coats must be applied on the new ceiling boards and cornice.</p>
WALLS EXTERNAL & INTERNAL	<p>The outside wall construction must be done with 230x115x75 klinker bricks that match existing (Shown on elevations) followed with the inside plaster and paint two (2) coats to match existing and outside bricks to be plastered and painted with three (3) coats for external use (Shown on elevations). The internal wall as per plan and specifications</p>
WINDOW SILLS	<p>Outside klinker brick on edge plastered and painted</p>
ROOF	<p>Roof Construction to be engineered designed cement tiles on SA Pine Purlins on Trusses to match existing by gang nail or equal approved. (Tied with existing wall galvanized truss hangers) with fibre cement</p>

	<p>gutters and downpipes as per plan.</p> <p>Note: Contractor to supply a Roof certificate.</p>
OUTSIDE FLOOR FINISHES	Covered stoep to receive ceramic non-slip floor tiles for outside use 350x350mm
KITCHEN	<p>Contractor must install new build in kitchen skim cupboards, with new discharge waste fittings, supply and install new kitchen double sink and aspire basin mixer chrome stainless steel, melamine panels with granite countertops (30mm natural stone top), melamine doors with 2mm matching PVC edge, stainless steel ECO 0mm hinges to be used.</p> <p>Contractor must supply and install new splash back ceramic wall tiles, similar to the new floor tiles.</p>
KIDS TOILETS, PLUMBING & GEYSER	<p>Pre-cast concrete storm water channel to be installed along the walls of the new extension to match existing and per plan.</p> <p>Contractor must supply and install 100L pressure geyser with all necessary valves and fittings. Furthermore, supply and install new ceramic kiddies toilet sets in both Boy and Girl toilets. Put new Stainless-steel chrome shower mixer with shower brackets, single towel rail, soap dish and holder, robe hook and tumbler with holder, and a bathroom mirror single cabinet (600mm x 300mm 100mm). Ensure that the toilet has a working stop valve; the basins must receive new chrome plated taps.</p>
ELECTRICITY & SECURITY LIGHTS	Fluorescent lights and switches x six (6) and Wall double plugs x six (6) with all fittings to be installed in new extension and new office. The contractor to install 6 x 20w LED flood light (Majorotech ELF20CW) on the outside walls to the new extended structure and fitted with a Galvanized ant-theft mesh cover over flood light. Note: Contractor to supply COC.
MUNICIPAL SERVICES CONNECTION	Newly installed plumbing to be connected to existing on-site water & sewer reticulation.
BURGLAR PROOFING	<p>The new exterior doors must receive purpose made security gates and new windows must receive purposes made security cages / screens with the following specifications.</p> <p>Contractors must measure all openings to confirm size as George Municipality will not be held liable for incorrect measurements.</p> <p>All gates and cages / screens to be hop dip galvanized steel.</p> <p>All Gates to have three (3) padlock position (top, centre / middle) per gate and must receive top & bottom barrel bolts, contractor must ensure that the barrel bolts are lockable and must also provide the padlocks. The appointed contractor will provide padlocks for each locking point on the security gates and the padlocks for each gate / opening must be keyed-a-like.</p> <p><i>The gate must be able to open 180 degrees or flat against a wall.</i></p> <p>Contractor must allow for cabin hooks for the gate.</p> <p>Fixing of the gate or security cages / screens, contractor to make use of 75mm x 10mm snap-off security screws, where possible contractor</p>

	<p>must weld the screws onto the base plate or hinges. The entire screws must be welded, contractor will sand down the welded area to a smooth finish, apply primer and allow drying, and then applying at least two (2) coats of a silver (similar colour to Galvanised Steel) rust preventative spray to the welded area.</p> <p>Security cages or screens for the windows to conform to the following:</p> <ul style="list-style-type: none"> • Frames – 30mm x 3mm angle iron • Infill mesh – 320 G Razhead Wire • Sizes – each window must be measured on site, cages must extend from above the window opening to below the window sill. Cages must be a minimum of 350mm deep. • Cages large than 600mm x 600mm must have two (2) bars spaced equidistant from each other. • Cages to be fixed to the wall surfaces with no opening between the cages and the wall with a minimum of eight (8) 75mm x 10mm snap off security screws to be welded once screen is secured to the wall.
SOIL TESTS	Contractor must confirm soil conditions before any foundations are cast. Check with Geotechnical Engineer.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Health and Safety Plan (Part C4)

The appointed contractor must submit a health and safety plan. The contractor must be registered with a recognized Health & Safety body and their registration must be in good standing. The cost for the health and safety plan must be covered by the appointed contractor.

Workforce must wear personal protective clothing, i.e. overalls, safety boots, safety eyewear, hard hats, protective gloves and reflective vests.

Site area must be demarcated to restrict access for individuals or any animals from the surrounding area. If necessary, safety cones and construction signs must be placed on the fence / screen and in the road to make oncoming traffic aware of the construction taking place.

The Health and Safety Plan and Baseline Risk Assessment are attached as Annexures A and B.

GEORGE MUNICIPALITY

DIRECTORATE: HUMAN SETTLEMENTS

TENDER NUMBER: HS009/2020

**TENDER FOR THE EXTENSION TO THE EXISTING BUILDING AT
KEKKEL AND KRAAI CRECHE**

Annexure: Drawings / Plan (Part C5)

The Plan is attached as Annexure D.